

MINUTES OF THE ORDINARY MEETING OF TYWYN TOWN COUNCIL
HELD ON WEDNESDAY 13TH JANUARY 2016
AT YSGOL UWCHRADD TYWYN AT 7.00PM

CHAIR: Councillor John Boulter

PRESENT: Councillors: Ron W. McCoo, R. M. Vaughan, John Pughe, Richie E. Owens,
Nancy E. Clarke, Anne Lloyd-Jones, Daniel A. Wyre

IN ATTENDANCE: Bedwyr Gwilym, Town Clerk

The Chair welcomed Councillors to the first meeting of the year and wished everyone a happy new year.

Cl. 152
13.01.16 **APOLOGIES:** Mike Stevens, Alun W. Evans, Islwyn H. Davies, Eileen M. Ellis,
Mark D. Kendall

Cl. 153
13.01.16 **DECLARATION OF INTEREST:**

Cllr Pughe (Cl. 166)

Cl.154
13.01.16 **CHAIRMAN'S ACTIVITY REPORT:**

The Chairman presented his report and noted the following engagements:

- 12.12.15. Attended a Christmas function at the Neuadd Pendre, Tywyn.
- 13.12.15. Attended a Royal British Legion Christmas Service at Bethel Church, Tywyn.
- 11.01.16. Chaired a Finance Committee meeting. Along with members of the Finance Committee Councillors Anne Lloyd-Jones, John Pughe, Mike Stevens and the Town Clerk were present. It was reported that the meeting was very constructive with all members providing input into the process of putting forward a Precept recommendation for 2016/17.

The Chair thanked Mr Mark and Rob Blunden for mounting the board listing all of Tywyn Town Council's past Chairpersons on the wall in the Council office.

Cl. 155
13.01.16 **RECEIVE AND APPROVE THE MINUTES OF THE ORDINARY MEETING HELD ON**
WEDNESDAY, 9 DECEMBER 2015

RESOLVED: To receive and approve the minutes, with Councillor Nancy Clarke proposing and Councillor John Pughe seconding the proposal.

Cl. 156
13.01.16 **APPROVE THE TREASURER'S REPORT FOR DECEMBER 2015**

Councillors requested the Clerk to issue guidance on showing confidential details such as Salary on the Treasurer's report.

RESOLVED: To approve the Treasurer's Report for December, with Councillor Anne Lloyd-Jones proposing and Councillor Daniel Wyre seconding the proposal.

Cl. 157
13.01.16

NOTICE OF MOTION
BY COUNCILLOR JOHN BOULTER

I call on Tywyn Town Council to invite representatives of Aberdyfi Town Council, Brynchrug Community Council, Llanegryn Community Council and Pennal Community Council to a meeting (location and date to be agreed) in order to discuss the proposed new bridge across the River Dyfi (A487 north of Machynlleth).

During the discussion it was noted that a member of Machynlleth Town Council had written to the Cambrian News and that members of the public had made offensive remarks towards Tywyn on Facebook. It was agreed that the project was a long term project that affected both sides of the river and that Tywyn Town Council did not want to undermine Machynlleth Town Council.

RESOLVED: The motion was seconded by Councillor Anne Lloyd Jones. To invite representatives of Aberdyfi Town Council, Brynchrug Community Council, Corris Community Council, Llanegryn Community Council, Llangelynin Community Council and Pennal Community Council, with Councillors John Boulter, Alun Evans and John Pughe representing Tywyn Town Council.

Cl. 158
13.01.16

TYWYN TOWN COUNCIL WEBSITE

A quotation and a full specification had been received by Technoleg Taliesin Cyf to create a bilingual website for the Council.

Councillor John Pughe requested the minutes to note that the Council should request three quotes. However, due to the delay in creating the website the Council should not delay further.

It was noted that the website would be an opportunity to take a photograph of all the Councillors.

RESOLVED: Councillor Anne Lloyd-Jones proposed that Tywyn Town Council should accept Technoleg Taliesin's price of £500, with Councillor John Pughe seconding the proposal. Councillor Anne Lloyd-Jones proposed that the domain names purchased for the website should be CyngorTrefTywyn.cymru and TywynTownCouncil.wales, with Councillor Ron McCoo seconding the proposal.

Cl. 159
13.01.16

GWYNEDD COUNCILLOR'S REPORT

To receive verbal reports from Gwynedd Councillors on matters in the Council's interest.

Councillor Anne Lloyd Jones reported the following:

- Following the announcement of the settlement from the Welsh Government it looks like Gwynedd Council will be looking for cuts of approximately £5million over the next two years, rather than the £7million planned for.
- Between 15-26 January workshops are being held for all Gwynedd Councillors on the results of the Gwynedd Challenge questionnaire.
- On February 16th the Cabinet will be considering the feedback from the workshops and will prepare a recommendation.
- On March 3rd the Full Council will consider the Cabinet's recommendation.
- The Alzheimer's Society is recruiting volunteers to become a Dementia Friend. The initiative is aimed at changing people's perception of dementia.
- North Wales Police are looking for volunteers to take part in a Community Speed Watch. The volunteers will help deter speeding motorists by using hand-held speed guns to capture the speeds of oncoming vehicles.

RESOLVED: To accept the information.

Cl. 160
13.01.16

OPPORTUNITY FOR COUNCILLORS TO REPORT BACK TO THE COUNCIL FOLLOWING THEIR ATTENDANCE AT EXTERNAL COMMITTEES

Councillors did not have any matters to report.

RESOLVED: To accept the information

Cl. 161
13.01.16

CLERK'S REPORT

The Clerk's report for December was circulated to Councillors.

RESOLVED: To approve the Clerk's report

TO RECEIVE CORRESPONDENCE

Correspondence That Necessitates Action by the Council.

Cl. 162
13.01.16

Public Services Ombudsman for Wales - Code of conduct complaint made against Councillor Mark Kendall of Tywyn Town Council by Mr George Michael Stevens

RESOLVED: To accept the information

Cl. 163
13.01.16

Gwynedd Council (Customer Contact Service and Registration) - Restructuring of the Registration Service in Meirionnydd and Dwyfor

RESOLVED: To write to the Dilwyn Williams, Chief Executive of Gwynedd County Council, requesting Gwynedd Council to train librarians in the role of registrar, with Councillor Anne Lloyd-Jones proposing and Councillor John Pughe seconding the proposal.

Cl. 164
13.01.16

Gwynedd Council (Regulatory Department) - Various Traffic Related Matters, Tywyn

RESOLVED: To accept the information

- Cl. 165
13.01.16 North Wales Fire and Rescue Service - Tywyn Police and Fire Station
- RESOLVED:** To accept the information
- Cl. 166
13.01.16 Gwynedd Council (Regulatory Department) - Proposed Parking Restrictions - Tywyn
- Councillor John Pughe declared a non-prejudicial interest and remained in the room.
- RESOLVED:** To accept the information
- Cl. 167
13.01.16 Welsh Government (Local Government Partnerships) - An Invitation to attend a Welsh Government Engagement Event on the Draft Local Government (Wales) Bill and Explanatory Memorandum on Tuesday 2nd February 2016 – South Wales – Liberty Stadium, Swansea (10:30-13:30) or Thursday 4th February 2016 – North Wales – Venue Cymru, Llandudno (10:30-13:30)
- RESOLVED:** Not to send a representative to the Engagement Event on the Draft Local Government (Wales) Bill and to send a letter to the Welsh Government stating that Tywyn Town Council is dismayed that an event was not held in Mid Wales, with Councillor John Pughe proposing and Councillor Daniel Wyre seconding the proposal.
- Cl. 168
13.01.16 Correspondence Received That Does **Not** Necessitate Action by the Council
And Is Available At The Clerk's Office For Perusal By Any Interested Councillor
- (a) Tywyn Events Organisation - acknowledgement of receipt of financial donation
 - (b) 2016 International Sheepdog Trials and Country Festival - acknowledgement of receipt of financial donation
 - (c) Côr Meibion Bro Dysynni - letter withdrawing their application for a financial donation
 - (d) Wales Audit Office - newsletter December
 - (e) Welsh Government (Department for Natural Resources Planning Directorate) - Publication of the Positive Planning Implementation Plan
<http://gov.wales/topics/planning/legislation/planning-wales-act-2015/positive-planning-implementation-plan/?lang=en>
 - (f) Welsh Government (Local Government and Communities) - Invitation for Nominations - New Year 2017 Honours Round
 - (g) NHS National Blood Service - Appeal for donations. Next available session at the the Health Centre, Tywyn between 15:00 - 18:00 on Tuesday 19th January
 - (h) Welsh Government (Public Health Division) - Launch of Public Health Outcomes Framework Consultation. Consultation events will be held in Cardiff on 12th January, in Llandudno on 18th January, and in Aberystwyth on 19th January.
 - (i) Natural Resources - Bulletin - Issue 2, December 2015
 - (j) Simon Thomas AC/AM - Regional Bulletin
 - (k) Natural Resources Wales - Practical advice to share, what to do before, during and after a flood
- Cl. 169
13.01.16 **RECEIVE AND APPROVE THE MINUTES OF THE PERSONNEL COMMITTEE HELD ON THURSDAY, 7 JANUARY 2016**

In accordance with Public Bodies Admission to Meetings Act – Local Government (Access to Information) Act (1985) Schedule 12A, parts 1.1 and 4.14, public and press were therefore excluded from this part of the meeting.

RESOLVED:

- (i) To issue a contract of employment based on the SLCC's Model Contract of Employment for Clerks
- (ii) Tywyn Town Council to pay the Clerk's professional fees in joining the Society of Local Council Clerks
- (iii) To allow the Clerk time during work hours over the next six months to attend the training and development courses identified
- (iv) To hold appraisals every six months in the first instance. To set a target of issuing minutes within two weeks (maximum of three weeks) and to action standard Resolutions from previous meetings within two weeks. The Council to be informed of outcomes as part of the Clerk's monthly report. Minutes to be issued for all committees. To receive more emails and to reduce the number of items listed on the Ordinary Meeting's Agenda under "Items not necessitating action from the Council". The Clerk not required to keep a visitor book and a book documenting all incoming and out coming correspondence. The Clerk to draft a year planner.
- (v) The advertised opening times of the office to be Tuesday to Thursday, 2pm to 4pm. With the office open at all other times on an appointment basis.
- (vi) To vary the Clerk's working hours from 25 hours per week to 32 hours per week on a temporary basis commencing on January 1st 2016 until March 31st 2016.
- (vii) To allocate a budget for office cleaning in 2016/17 budget and request quotes from cleaning contractors on the basis of the office being cleaned two hours every fortnight, with cleaning materials supplied by the contractor. To inform Gwynedd Council of the water ingress into the office and their duty to treat interior damp.

The meeting was declared closed at 8:30pm