

MINUTES OF THE ANNUAL MEETING OF TYWYN TOWN COUNCIL
HELD ON WEDNESDAY 17TH MAY 2017
AT YSGOL UWCHRADD TYWYN AT 7.00PM

PRESENT: Councillor Alun Evans (Chair)

Councillors: Ron W. McCoo, John Pughe, Nancy E. Clarke, Anne Lloyd-Jones, Mike Stevens, Marisa D. O'Hara, Eileen Jones, Aled M. Lewis, Cathy Evans

OFFICERS PRESENT: Bedwyr Gwilym (Town Clerk)

Cl. 01 **APOLOGIES:**

17.05.17

Councillor Quentin E. Deakin
Councillor Frank W. Bridle
Councillor Eileen Ellis

A welcome was given by the Chairman to the new Council, with a special welcome to newly elected Councillors following the election. The Chairman also congratulated both County Councillors on their re-election to Gwynedd County Council.

Cl. 02 **DECLARATION OF INTEREST:**

17.05.17

Cllr Anne Lloyd-Jones (Cl. 10.2 - Trustee on Anne Owen Charity)
Cllr Anne Lloyd-Jones (Cl. 10.4 - Member of Ysgol Penybryn Governing Body)

Cl. 03 **DECLARATION OF ACCEPTANCE OF OFFICE:**

17.05.17

Members present at the meeting signed their acceptance of office.

RESOLVED: To allow Councillors not present at the meeting one month to complete their acceptance of office forms.

Cl. 04 **ELECTION OF CHAIR FOR 2017 - 2018**

17.05.17

Nominations were invited for the position of Chair of Tywyn Town Council and Mayor of the town for 2017 – 2018.

Councillor Anne Lloyd-Jones proposed that Councillor Alun Evans be elected Chair of Tywyn Town Council and Mayor of the town for 2017 – 2018, with Councillor Ron McCoo seconding the proposal.

It was put to the vote and by majority vote, Councillor Alun Evans was elected Chair of Tywyn Town Council for 2017 – 2018.

RESOLVED: That Councillor Alun Evans be elected Chair of Tywyn Town Council and Mayor of the Town for 2017 – 2018.

Cl. 05
17.05.17

RECEIVE THE CHAIR'S DECLARATION OF ACCEPTANCE OF OFFICE

RESOLVED: To receive the Chair's Declaration of Acceptance of Office following the meeting.

Cl. 06
17.05.17

ELECTION OF VICE CHAIR FOR 2017 - 2018

Nominations were invited for the position of Vice Chair of Tywyn Town Council for 2017 – 2018.

Councillor Anne Lloyd-Jones proposed that Councillor Nancy Clarke be elected Vice Chair of Tywyn Town Council for 2017 – 2018, no Councillor seconded the proposal.

Councillor Mike Stevens proposed that Councillor John Pughe be elected Vice Chair of Tywyn Town Council for 2017 – 2018, no Councillor seconded the proposal.

The Chairman requested members to second the proposals put forward by Councillor Anne Lloyd-Jones and Councillor Mike Stevens.

Councillor Marisa O'Hara seconded the proposal put forward by Councillor Anne Lloyd-Jones. No Councillor seconded the proposal put forward by Councillor Mike Stevens.

With no further names put forward, it was put to the vote and by majority vote, Councillor Nancy Clarke was elected Vice Chair of Tywyn Town Council for 2017 – 2018.

RESOLVED: That Councillor Nancy Clarke be elected Vice Chair of Tywyn Town Council for 2017 – 2018.

Cl. 07
17.05.17

RECEIVE THE VICE CHAIR'S DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Nancy Clarke stated that she would do her best to support Councillor Alun Evans as Chairman of the Council.

RESOLVED: To receive the Vice Chair's Declaration of Acceptance of Office following the meeting.

Cl. 08
17.05.17

APPOINT MEMBERS AND ELECT CHAIR OF COMMITTEES

- 1) Finance Committee
- 2) Planning Committee
- 3) Environment Committee
- 4) Personnel Committee
- 5) Personnel Appeals Panel
- 6) Ynys-y-Maengwyn Caravan Park Committee
- 7) Ynys-y-Maengwyn Trust Committee

Councillor Anne Lloyd-Jones proposed to elect the Chair of Committees in first committee meeting, with Councillor Mike Stevens seconding the proposal.

RESOLVED: To appoint members as follows to the Council's Committees:

- 1) Finance Committee
Cllrs Alun Evans, Nancy Clarke, Aled Lewis, Eileen Jones, Mike Stevens, Frank Bridle
- 2) Planning Committee
Cllrs Alun Evans, Nancy Clarke, Quentin Deakin, Ron McCoo, Marisa O'Hara, John Pughe, Anne Lloyd-Jones
- 3) Environment Committee
Cllrs Alun Evans, Nancy Clarke, Aled Lewis, Cathy Evans, Ron McCoo, Marisa O'Hara, Frank Bridle, Quentin Deakin
- 4) Personnel Committee
Cllrs Mike Stevens, John Pughe, Aled Lewis, Eileen Jones, Frank Bridle
- 5) Personnel Appeals Panel
Cllrs Nancy Clarke, Cathy Evans, Alun Evans, Anne Lloyd-Jones
- 6) Ynys-y-Maengwyn Caravan Park Committee
All Councillors
- 7) Ynys-y-Maengwyn Trust Committee
All Councillors

Cl. 09
17.05.17

APPOINT MEMBERS TO WORKING GROUPS

- 1) Beach Safety signs
- 2) Nature Trail
- 3) Pump Park

RESOLVED: To appoint members as follows to the Council's Working Groups:

- 1) Beach Safety signs
Cllrs Mike Stevens, Anne Lloyd-Jones, John Pughe, Aled Lewis
- 2) Nature Trail
Cllrs Ron McCoo, Quentin Deakin, Aled Lewis, Marisa O'Hara
- 3) Pump Park
Request a written report from Mr Daniel Wyre on Pump Park. To defer appointment to working group until written report has been discussed.

Cl. 10
17.05.17

NOMINATE AND APPOINT MEMBERS TO OUTSIDE BODIES

Cllr Anne Lloyd-Jones declared an interest in the following items: Cl. 10.2 / Cl. 10.4

1. One Voice Wales
2. Ann Owen Charity Committee
3. Meirionnydd Access Group
4. Penybryn School Governing Body

RESOLVED: To appoint representatives as follows to the outside bodies:

- 1) One Voice Wales
Cllr Alun Evans
- 2) Ann Owen Charity Committee
Not to appoint a Councillor
- 3) Meirionnydd Access Group
To appoint Cllr John Pughe
- 4) Penybryn School Governing Body
Not to appoint a Councillor

Cl. 11
17.05.17

APPROVE DATES OF COUNCIL MEETINGS 2017 - 2018

RESOLVED: To approve the dates of Council Meetings, time and venue as noted on the list for 2017 - 2018

Cl. 12
17.05.17

REVIEW AND ADOPT STANDING ORDERS

RESOLVED: To adopt the Standing Orders with the following included:
Councillors not appointed to a Committee or Sub-Committee able to attend, take part (right to speak) but with no right to put forward proposals or vote on proposals.
Councillors not appointed to Personnel Committee where confidential matters are discussed in-camera, enjoy no rights to attend, take part, put forward proposals nor vote on proposals.

Cl. 13
17.05.17

REVIEW AND ADOPT FINANCIAL REGULATIONS

RESOLVED: To adopt the Financial Regulations.

Cl. 14
17.05.17

ADOPT MEMBERS' CODE OF CONDUCT

RESOLVED: To adopt Code of Conduct.

Cl. 15
17.05.17

RECEIVE COMPLETED REGISTER OF MEMBERS' INTERESTS

RESOLVED: Councillors not present to complete their Register of Interests within one month.

Cl. 16
17.05.17

APPOINTMENT OF INTERNAL AUDITOR FOR 2017/2018

Councillor Anne Lloyd-Jones proposed appointing Mr John D. Roberts as an Internal Auditor for 2017/18, with Councillor Ron McCoo seconding the proposal.

RESOLVED: To appoint John D Roberts as an Internal Auditor for 2017/2018.

Cl. 17
17.05.17

ADOPT THE COUNCIL'S DONATIONS POLICY

RESOLVED: To adopt the Donations Policy

The meeting was declared closed at 7:38pm

CADEIRYDD / CHAIRMAN