

MINUTES OF THE ANNUAL MEETING OF TYWYN TOWN COUNCIL
HELD ON WEDNESDAY 10TH MAY 2023
AT NEUADD PENDRE, TYWYN AND ONLINE VIA ZOOM AT 6.00pm.

PRESENT: Councillor Eileen Jones (Chair)

Councillors: Ron McCoo, John Pughe, Anne Lloyd-Jones, Gareth Mason
Marisa O'Hara, Nancy Clarke, Alun Wyn Evans, Mark Kendall,
Cathy Evans, Matthew Cooling, Olivia Woodward.

OFFICERS PRESENT: Chris Wood (Clerk)

001. **ELECTION OF CHAIR FOR 2023 - 24**

Nominations were invited for the position of Chair of Tywyn Town Council and Mayor of the Town for 2023 – 24.

Cllr. Marisa O'Hara **proposed** Cllr John Pughe be elected Chair of Tywyn Town Council and Mayor of the Town for 2023 – 24, with Cllr. Anne Lloyd-Jones seconding the proposal.

RESOLVED: That Cllr. John Pughe be elected Chair of Tywyn Town Council and Mayor of the Town for 2023 – 24.

002. **APOLOGIES**

None received

003. **DECLARATION OF INTEREST:**

None received.

004. **RECEIVE THE CHAIR'S DECLARATION OF ACCEPTANCE OF OFFICE**

The Chair's Declaration of Acceptance of Office was received

005. **ELECTION OF VICE CHAIR FOR 2023 - 24**

Nominations were invited for the position of Vice Chair of Tywyn Town Council for 2023 – 24.

Cllr. Marisa O'Hara **proposed** that Cllr. Nancy Clarke be elected Vice Chair of Tywyn Town Council for 2023 – 24, with Cllr. Mark Kendall seconding the proposal.

RESOLVED: That Cllr. Nancy Clarke be elected Vice Chair of Tywyn Town Council for 2023 – 2024.

006. **RECEIVE THE VICE CHAIR'S DECLARATION OF ACCEPTANCE OF OFFICE**

The Vice Chair's Declaration of Acceptance of Office was received

007. **TO REVIEW THE TERMS OF REFERENCE FOR THE FOLLOWING COMMITTEES**

- 7.1 Finance Committee
- 7.2 Planning Committee
- 7.3 Environment Committee
- 7.4 Personnel Committee
- 7.5 Personnel Appeals Panel

RESOLVED: To approve the Terms of Reference as presented.

Finance – **Proposed** Cllr Matthew Cooling, seconded Cllr Marisa O’Hara.

Planning – **Proposed** Cllr Matthew Cooling, seconded Cllr Alun Wyn Evans.

Environment – **Proposed** Cllr Matthew Cooling, seconded Cllr Anne Lloyd-Jones

Personnel – **Proposed** Cllr Anne Lloyd-Jones, seconded Cllr Nancy Clarke

Personnel Appeals – **Proposed** Cllr Alun Wyn Evans, Seconded Cllr Marisa O’Hara

008. **TO APPOINT MEMBERS TO THE FOLLOWING COMMITTEES**

- 8.1 Finance Committee
- 8.2 Planning Committee
- 8.3 Environment Committee
- 8.4 Personnel Committee
- 8.5 Personnel Appeals Panel

8.1 Finance Committee

Cllrs Gareth Mason, Eileen Jones, Nancy Clarke, Anne Lloyd-Jones, John Pughe, Mark Kendall

8.2 Planning Committee

Cllrs Ron McCoo, Alun Wyn Evans, John Pughe, Cathy Evans, Matthew Cooling

8.3 Environment Committee

Cllrs Ron McCoo, Olivia Woodward, Nancy Clarke, Marisa O’Hara, Eileen Jones, Gareth Mason.

8.4 Personnel Committee

Cllrs Gareth Mason, Matthew Cooling, Nancy Clarke, Anne Lloyd-Jones, Alun Wyn Evans, Mark Kendall.

8.5 Personnel Appeals Panel

Cllrs Marisa O’Hara, Eileen Jones, Ron McCoo, John Pughe, Olivia Woodward.

009. **NOMINATE AND APPOINT MEMBERS TO OUTSIDE BODIES**

- 9.1 One Voice Wales
- 9.2 Meirionnydd Access Group
- 9.3 Penybryn School Governing Body

RESOLVED: To appoint representatives as follows to the outside bodies:

9.1 One Voice Wales

Cllr. Alun Wyn Evans as **proposed** by Cllr. John Pughe and seconded by Cllr Eileen Jones.

9.2 Meirionnydd Access Group

Cllr. John Pughe as **proposed** by Cllr. Mark Kendall and seconded by Cllr. Nancy Clarke

9.3 Penybryn School Governing Body

Cllr. Cathy Evans as **proposed** by Cllr. Anne Lloyd-Jones and seconded by Cllr. Alun Wyn Evans

010. **TO APPOINT A REPRESENTATIVE TO THE YNYSYMAENGWYN BOARD OF TRUSTEES**

RESOLVED: Cllr. Aled Lewis as **proposed** by Cllr. Anne Lloyd-Jones and seconded by Cllr. Nancy Clarke

011. **TO APPROVE THE DATES OF COUNCIL MEETINGS 2023 - 24**

RESOLVED: To approve the dates of Council Meetings for 2023 – 24.

012. **TO REVIEW AND ADOPT STANDING ORDERS**

RESOLVED: To adopt the Standing Orders.

013. **TO REVIEW AND ADOPT FINANCIAL REGULATIONS**

Following a discussion between Councillors, it was **proposed** by Councillor Mark Kendall, seconded by Cllr. Marisa O’Hara and **resolved** to adopt the Financial Regulations.

014. **TO REVIEW THE LIST OF COUNCIL ASSETS**

Following a discussion between Councillors, it was **proposed** by Councillor Matthew Cooling and seconded by Cllr. Mark Kendall and **resolved** to accept the list of Council Assets.

015. **TO REVIEW THE DONATIONS POLICY**

Councillors reviewed the Donations Policy and it was **proposed** by Cllr Matthew Cooling, seconded by Cllr Anne Lloyd-Jones and **resolved** to accept the Donations Policy subject to there being no limit on donations in 3.3 and 4.1 being removed entirely.

016. **TO APPOINT AN INTERNAL AUDITOR FOR 2023 - 24**

RESOLVED: To appoint Gwynedd Council as the Internal Auditor for 2023 - 24

The Annual Meeting was declared closed at 6.54pm

CADEIRYDD / CHAIR