

**MINUTES OF AN ORDINARY MEETING OF TYWYN TOWN COUNCIL**  
**HELD ON WEDNESDAY 9<sup>th</sup> OCTOBER 2024**  
**AT 7.00pm AT NEUADD PENDRE AND ONLINE VIA ZOOM**

**PRESENT:** Cllr. John Pughe (Chair)

Cllrs. Matthew Cooling, Nancy Clarke, Alun Wyn Evans,  
Eileen Jones, Mark Kendall, Anne Lloyd-Jones, Gareth Mason,  
Ron McCoo, Marisa O'Hara, Olivia Woodward.

**OFFICER PRESENT:** Chris Wood (Clerk)

**PUBLIC SESSION**

There were no questions from members of the public.

Cl 089.

**1. APOLOGIES**

9.10.24

Cllr. Cathy Evans.

Cl 090.

**2. DECLARATION OF INTEREST OR PERSONAL CONNECTION**

9.10.24

Cllr. Nancy Clarke, Item 19.

Cllr Marisa O'Hara, Item 11.

Cl 091.

**3. CHAIRMAN'S ACTIVITY REPORT**

9.10.24

The Chair reported that it is very quiet at present, although he has attended a number of Gwynedd Council meetings.

The Chair then reported that a number of Councillors had received an email which had been sent on behalf of the Directors of Parc Ynysymaengwyn Cyf by a serving Councillor. Cllr. John Pughe reminded Councillors and members of the public watching the meeting that the only way to bring information to the Council's attention is through the Clerk.

Cl 092.

**4. MINUTES**

9.10.24

To receive and approve the Minutes of the Ordinary Meeting of the Council held on Wednesday 11th September 2024.

It was Proposed by Cllr. Mark Kendall seconded by Cllr. Gareth Mason and resolved to receive and approve the Minutes of the meeting of 11th September 2024. Cllr. Nancy Clarke spoke to clarify Minute Cl 088. 11.9.24 saying that Graham Clarke resigned from the Ynysymaengwyn Trust due to ill health and not, as minuted, due to the conflict of interest that existed by him also being a Director of Parc Ynysymaengwyn Cyf.

Cl 093.

**5. TO APPROVE THE TREASURER'S REPORT FOR SEPTEMBER 2024**

9.10.24

It was Proposed by Cllr. Mark Kendall seconded by Cllr. Gareth Mason and resolved to receive and approve the Treasurer's Report for September 2024.

Cl 094.

**6. TO RECEIVE THE CLERK'S REPORT**

9.10.24

The Clerk provided the following written report to the Council.

Allotments

Further meetings have been held with the Allotment Committee to resolve the

situation regarding plots that remain in poor condition.

#### Promenade

Attended a meeting with Liz Saville-Roberts MP and Neptune Caravan Park at the Promenade to discuss the repair work which is required for both the slipway and Promenade at the end of Neptune Road.

#### History Trail Planters

The History Trail planter nearest to the Council Office has been repaired and the condition of the other planters is being monitored with further repairs expected to be undertaken soon. Work will also be shortly undertaken to reinstate the History Trail board at the Neptune end of the promenade which suffered storm damage last winter.

#### Remembrance

The Remembrance Parade will take place on Sunday November 10th from the Leisure Centre car park to St Cadfan's Church. There will be a Service of Remembrance at Bryn Paderau on Monday November 11th, starting at 10.45am.

#### Ffiws Tywyn

Set up has been progressing well with more workshops booked and advertised. This first workshop by the Welsh Woolshed was very quickly booked up and further workshops are being arranged. The first sewing workshop has been advertised and it is hoped that more workshops using all of the equipment will soon be organised.

#### Noticeboard

The new noticeboard has been installed outside the Council Office with the old noticeboard being donated to the Allotment Association for use at the allotments.

#### CiLCA Qualification

A Bursary has been obtained which will cover the cost of Registration, Training and Mentoring with the first Portfolio training course beginning in October.

#### Christmas Fair

Bookings for stall holders has been going well, and full advertising for the Fair beginning soon.

It was **Proposed** by Cllr. Anne Lloyd-Jones, seconded by Cllr. John Pughe and **resolved** that the Clerk's report be accepted.

CI 095.  
9.10.24

### **7. AN OPPORTUNITY FOR COUNCILLORS TO REPORT BACK TO THE COUNCIL FOLLOWING THEIR ATTENDANCE AT EXTERNAL COMMITTEES**

Cllr. Alun Wyn Evans reported attending the One Voice Wales Meirionnydd Area Committee AGM and October meetings. The meeting heard from the North Wales Fire Service and Llais, who spoke on the NHS.

Cllr. Eillen Jones attended the joint One Voice Wales/SLCC event which included discussions on democratic health, future priorities for the local council sector, review of the outcome of the external audit process, joint work with the Welsh Local Government Association, the cost of living crisis and the finance and the governance self-assessment toolkit.

Cllr. Anne Lloyd-Jones reported attending a meeting with Liz Saville-Roberts and representatives from Gwynedd Council to discuss the repair work that is needed at the Promenade as well as attending Gwynedd Council committee and council meetings.

Cllr. Matthew Cooling reported on having arranged a meeting with Gwynedd Council to discuss the practicalities on installing a CCTV system in Tywyn.

Cl 096.  
9.10.24

**8. AN OPPORTUNITY FOR TYWYN COUNCILLORS TO ASK QUESTIONS AND RECEIVE A REPORT FROM GWYNEDD COUNCILLORS REGARDING MATTERS RELATED TO TYWYN TOWN COUNCIL**

Cllr. Marisa O'Hara asked if there was any update on the parking issues in Idris Villas. Cllr. John Pughe responded that he is waiting for a date for a site visit from Gwynedd Council and that other areas of Tywyn have parking issues that need attention. Cllr. Marisa O'Hara asked whether there was an update on the issue of travel passes for students wishing to attend college in Newtown. Cllr. Anne Lloyd-Jones responded that it is not a Council issue and that individuals should contact Gwynedd and Powys Council's themselves. Cllr. Marisa O'Hara replied that this is an issue that affects many people and we should help where we can. Cllr. Matthew Cooling stated that this is an issue that Gwynedd Council will not look at at this time and suggested that students ask their AM to assist.

Cl 097.  
9.10.24

**9. MOTION TO APPROVE THE PURCHASE OF A NEW COMPUTER FOR THE COUNCIL OFFICE**

The Clerk introduced the item by giving a by explaining the issues with the current computer and how they are impacting on efficiency and productivity. Following a discussion by Councillors, it was **Proposed** by Cllr. Gareth Mason, seconded by Cllr. Mark Kendall and **resolved** to authorise the Clerk to spend up to £2,000 on a new computer for the Council office.

Cl 098.  
9.10.24

**10. MOTION TO MAKE THE BROOK STREET GARDEN A DOG EXCLUSION AREA IN THE INTERESTS OF PUBLIC HEALTH**

The Clerk introduced the item by explaining the complaints about dog fouling in the garden that had been received in the office. Following a discussion by Councillors, Cllr. Anne Lloyd-Jones proposed that the wording of the item be amended to purchase No Dogs signs and to fit automatic closure mechanisms to the gates. It was **Proposed** by Cllr. Anne Lloyd-Jones, seconded by Cllr. Mark Kendall and **resolved** to install No Dogs signs and install an automatic closure mechanism to each gate.

Cllr. Marisa O'Hara left the meeting.

Cl 099.  
9.10.24

**11. TO DISCUSS MAKING A RECOMMENDATION TO GWYNEDD COUNCIL THAT A NEW PEDESTRIAN CROSSING BE INSTALLED ON THE HIGH STREET**

Cllr. Eileen Jones introduced the item following conversations with the Tywyn Macular Society who had raised concerns about the lack of a pedestrian crossing at the East of the High Street. Following a discussion by Councillors, which covered the location and the effect on existing parking bays it was **Proposed** by Cllr. Eileen Jones, seconded by Cllr. Gareth Mason and **resolved** to write to Gwynedd Council to request that they investigate the siting of a new pedestrian crossing on the High Street.

Cllr. Marisa O'Hara returned to the meeting.

Cl 100.  
9.10.24

**12. CORRESPONDENCE WHICH REQUIRES A RESPONSE FROM THE COUNCIL**

None received

Cl 101  
9.10.24

**13. TO NOTE CORRESPONDENCE WHICH COUNCILLORS HAVE RECEIVED BY E-MAIL**

Llais – September Newsletter

Gwynedd Council – Review of Polling Districts and Polling Places

Natur Eryri - Newsletter

Gwynedd Council – Local Development Plan, Call for Sites

Planning Aid Wales – Upcoming Training Dates

Gwynedd Family Information Service – Newsletter

Meirionnydd Area Committee – Presentation by North Wales Fire Service

Meirionnydd Area Committee – Presentation by Llais Cymru

Independent Remuneration Panel for Wales – Annual Report

Llais Cymru – Hospital Emergency Department Survey

One Voice Wales – Welsh Government response to the Meirionnydd Area Committee

*Correspondence noted.*

CI 102.

9.10.24

**14. TO RECEIVE THE YNYSYMAENGWYN TRUST REPORT**

The Council received the following written report from the Ynysymaengwyn Trust representative.

The Trustees held a meeting on Tuesday October 8<sup>th</sup> with Beth Lawton and myself present. Judy Griffiths gave her apologies.

The Trustees discussed the recent applications for new Trustees and agreed to make five appointments. Once the applicants have confirmed their acceptance at the next Trustees meeting, I will be able to let you know their names.

Financial information about the operation of the Caravan Park has been asked for by the Trust for over a year now but the Directors have still not handed over all that has been requested. This information is required for the Trust to be able to ensure the company is operating in the best interests of the Trust and to enable the completion of the Charity Commission Annual Return which is now over 250 days late in filing.

Cllr. Mark Kendall provided an update on the Natural Resources Wales investigation and the work that is required to be undertaken under the Section 59 notice that has been served.

Cllr. Olivia Wodward asked whether the Trust had received all the information that had been asked for from the Directors of Parc Ynysymaengwyn Cyf, as Councillors had received an email from the Directors claiming that “Aled Lewis has provided the Trust with all financial information many weeks ago”. Cllr. Mark Kendall responded that the Trust has not received all of the information that it has asked for. Councillors then discussed the email and the way in which it had been sent to Councillor’s private email addresses and not to the Clerk of the Council. Cllr. John Pughe reminded Councillors and members of the public watching, the meeting that the way to bring information to the Council is through the Clerk.

The next Ordinary meeting is scheduled for Wednesday 13th November 2024 at 7.00pm.

The meeting was closed at 8.05pm

**CADEIRYDD / CHAIR**