

**MINUTES OF AN ORDINARY MEETING OF TYWYN TOWN COUNCIL**  
**HELD ON WEDNESDAY 11th FEBRUARY 2026**  
**AT 7.00pm AT NEUADD PENDRE AND ONLINE VIA ZOOM**

**PRESENT:**

Cllr. Kath Charters (Chair)

Cllrs. Nancy Clarke, Matthew Cooling, Alun Wyn Evans, Cathy Evans,  
Eileen Jones, Mark Kendall, Anne Lloyd-Jones, Ron McCoo, John Pughe.

**OFFICER PRESENT:**

Chris Wood (Clerk)

**PUBLIC SESSION**

David Church spoke to ask why the Council was using solicitors to try and resolve concerns that, in his opinion, could be addressed by other means.

Cl 167.

**1. APOLOGIES**

11.2.26

Cllrs. Gareth Mason, Marisa O'Hara, Olivia Woodward.

Cl 168.

**2. DECLARATIONS OF FINANCIAL INTEREST OR PERSONAL CONNECTION**

11.2.26

No declarations were made.

Cl 169.

**3. CHAIRMAN'S ACTIVITY REPORT**

11.2.26

Due to the absence of Cllr. Gareth Mason, no report was given to the meeting.

Cl 170.

**4. MINUTES**

11.2.26

**To receive and approve the Minutes of the Ordinary Meeting of the Council held on Wednesday 14th January 2026.**

It was **proposed** by Cllr. Mark Kendall, seconded by Cllr. Matthew Cooling and **resolved** to receive and approve the Minutes of the meeting of 14th January 2026.

Cl 171.

**5. TO RECEIVE AND APPROVE THE RESPONSIBLE FINANCIAL OFFICER'S REPORT FOR JANUARY 2026**

11.2.26

Cllr. Mark Kendall spoke to highlight the work involved in producing comprehensive finance reports each month, which set out the Council's financial position in a way that cannot be mistaken or misinterpreted.

It was **proposed** by Cllr. Mark Kendall, seconded by Cllr. John Pughe and **resolved** to receive and approve the Responsible Financial Officer's Report for January 2026.

Cl 172.

**6. TO RECEIVE AND APPROVE THE CLERK'S REPORT**

11.2.26

The Clerk provided the following written report to the Council.

**Tywyn Community Hwb**

Attended a meeting of the Tywyn Community Hwb, which had invited representatives from BCUHB to attend, in order to provide an update on the ward closure at Tywyn Community Hospital, and continue the public engagement process. The meeting was well attended, with many people able to speak and express their opinions directly with the representatives from the Health Board.

**Ffrij Tywyn Community Fridge**

The boiler in the Community Ffrij has been serviced and is in full working order, with a current Gas Safety Record. A new door has been fitted leading from the main room to the hallway, to help with security and heat retention. The cost of these works has been fully covered by Grant Funding received by the Council. Opening hours for the Ffrij are Tuesday, Thursday and Saturday 10.00am - 11.00am.

### **Gwynedd Youth Services**

The Youth Club has moved furniture and equipment into the station building, and will begin to operate for two evenings a week after the February half term holiday. The Youth Club will also have access to the equipment in the Ffiws, which will provide more opportunities and experiences for those attending.

### **Town Centre Regeneration Fund**

The new planters have been delivered and will be put into use when the spring planting takes place. Recent wet weather has prevented the last elements of the groundworks being completed.

### **Tywyn Ffiws**

A meeting was held with Menter Mon and Tywyn Library, to see if it would be feasible for any course to operate from the library with Ffiws equipment. Further meetings will be needed as there are concerns about the effects of regular movement on the equipment, and the shortage of permanent space at the library.

### **Older People's Forum**

Attended the meeting of the Older People's Forum at Neuadd Pendre. Unfortunately, there were no representatives from BCUHB at the meeting, but it was planned for feedback from the meeting to be sent to the Health Board.

### **Promenade**

Attended a meeting with Gwynedd Council to discuss whether Tywyn Town Council would be interested in taking over management responsibilities for areas of the Promenade. Further meetings will be arranged once suitable responsibilities are identified, ahead of a formal proposal being presented to the Council.

### **PCSO**

Met with the PCSO to receive updates on local policing matters and to enquire when a meeting with the Council could be arranged.

### **Pay and Display Machine**

The new pay and display machine is ready for despatch and will be installed as soon as possible.

### **Flags**

New flags are required for the Promenade before the start of the season, and an order for them has been placed.

### **Bus Stops**

The new bus stop by the Cinema has been installed by Gwynedd Council, hopefully it will not be too long before buses will be able to stop there again! The installation of the new bus stop on Station Road is on the Agenda for discussion at the February Ordinary Meeting.

### **Taith**

Attended a meeting of Taith, the new Tywyn and Area Community Transport Scheme. The setting up of the scheme is progressing well, with Officers appointed, some funding has been identified, and the application for Charity status underway.

### **The Slate Wagon**

The information board for the slate wagon display is currently being produced by Llechi and is expected to be installed in the coming weeks.

### **Footpath Maintenance**

Invoices for last year's public rights of way vegetation cuts have been submitted to Gwynedd Council for reimbursement.

### **General**

Time has again been spent this month in assisting members of the public who have visited the office to raise concerns or have asked for help. Discussions were held and advice provided for matters including concerns about the engraved slate near the office, the Cambrian Road Car Park, the ward closure at the hospital and general health concerns, parking issues, social and private housing issues, the Corbett Arms Hotel, leisure activities, the allotments and preparation to enable the minutes of Council meetings to be professionally bound.

Help was given and advice given where possible, with information provided about who to contact when it was not directly possible to assist.

Councillors discussed the report, with reference made to the pay and display machine, the work at the Community Ffrij and footpaths. and enquired as to whether a contract has been

awarded for the installation of the pay and display machine. The Clerk responded that initial discussions regarding the pay and display machine installation have been held, but the value of the work is within the remit of the Clerk to make a decision. The work undertaken at the Community Ffrij has been covered by grant funding and that the first cut of the footpaths is due to take place in March.

Following the discussion, it was **proposed** by Cllr. Matthew Cooling, seconded by Cllr. Alun Wyn Evans and **resolved** that the Clerk's report be accepted.

Cl 173.  
11.2.26

**7. TO RECEIVE A PRESENTATION FROM TYWYN CINEMA REGARDING THE TYWYN SPOTLIGHT AWARDS AND EVENTS TO MARK THE 125th ANNIVERSARY OF THE FIRST FILM BEING SHOWN IN THE ASSEMBLY ROOM**

Two presentations were made to the Council. The first one highlighted the Tywyn Spotlight Awards and the desire of the Cinema to host an Awards night in 2026. The financial cost of hosting this community event was the reason that the event did not take place in 2024, and the Council was asked to consider providing grant funding to ensure that the event takes place this year.

The second presentation covered the plans to mark the 125th anniversary of the first film being shown in the Assembly Room. A series of historical, community and celebratory events were proposed, to run monthly culminating in a grand finale in November. The Council was asked to consider if grant funding could be made available, from the events budget, towards the cost of the proposed events.

Further discussions will need to be held and the Finance Committee will meet to consider the application for grant funding in detail, before reporting back to the Council.

Cl 174.  
11.2.26

**8. AN OPPORTUNITY FOR COUNCILLORS TO REPORT BACK TO THE COUNCIL FOLLOWING THEIR ATTENDANCE AT EXTERNAL COMMITTEES**

Cllr. Alun Wyn Evans reported attending the One Voice Wales Annual General Meeting, which was well attended and discussed many achievements in the last year. The organisation has good governance in place and is an important link between the Council and the Welsh Government.

Cllr. Mark Kendall reported attending two meetings that were held in Tywyn to discuss the ward closure at Tywyn Community Hospital and commented that Tywyn Town Council should be supporting the organisations that are trying to keep both the ward and other services in Tywyn.

Cl 175.  
11.2.26

**9. AN OPPORTUNITY FOR TYWYN TOWN COUNCILLORS TO ASK QUESTIONS OF, AND RECEIVE A REPORT FROM GWYNEDD COUNCILLORS, REGARDING MATTERS RELATED TO TYWYN**

Cllr. Anne Lloyd-Jones reported that there was nothing to report other than her attendance at Gwynedd Council meetings.

Cllr. John Pughe also reported attending Gwynedd Council meetings.

Cllr. Cathy Evans asked whether there was an update on available on the condition of the road in Happy Valley. Cllr. Anne Lloyd-Jones responded that Gwynedd Council has a works programme and the road will be attended to in due course. Cllr. Alun Wyn Evans commented that the condition has worsened due to the recent bad weather.

Cl 176.  
11.2.26

**10. MOTION TO ADOPT A COMPLAINTS POLICY**

Cllr. Kath Charters introduced the item, the policy having been distributed to Councillors ahead of the meeting. Cllr. Mark Kendall commented that the Policy was comprehensive and should be adopted. Cllr. Matthew Cooling asked whether section 6.1 put too much responsibility on the Chair and suggested that referring direct to a Committee would be better.

Following a discussion between Councillors, it was **proposed** by Cllr. Matthew Cooling, seconded by Cllr. John Pughe and **resolved** to amend the motion to 6.1 *If you are not satisfied with action taken by the Town Clerk, you should write to the Chairman of the Council. The Chairman will review the complaint, and all of the paperwork relating thereto, and will submit the complaint to a Committee of the Council for consideration.*

It was **proposed** by Cllr. Kath Charters, seconded by Cllr. Alun Wyn Evans and **resolved** to adopt the ammended Complaints Policy

Cl 177.  
11.2.26

**11. TO DISCUSS THE PROPOSED NEW BUS STOP INSTALLATION AT STATION ROAD**

The Clerk introduced the item, having forwarded to Councillors correspondence received from Gwynedd Council. Gwynedd Council have been informed that they will be unable to replace the bus stop at Station Road, due to the existing traffic diversions in Tywyn making an application for tempoary traffic lights not possible. Gwynedd Council would like to proceed with replacing the bus stop near the hospital and look to replace the bus stop at Station Road in the future. Councillors dscussed the proposal and whether an insistance to replace the bus stop at Station Road first would lead to funding issues. Following the discussion, it was **proposed** by Cllr. Kath Charters, seconded by Cllr. Mark Kendall and **resolved** to write to Gwynedd Council to agree to their proposal and replace the bus stop at the hospital and to enquire whether repairs could be actioned to the bus stop ar Station Road.

Cl 178.  
11.2.26

**12. TO DISCUSS REPAIR AND MAINTENANCE WORK AT THE CAMBRIAN ROAD CAR PARK**

The Clerk introduced the item, having distributed supporting paperwork ahead of the meeting. Repair work is needed to repair the potholes ahead of the reopening of the railway for the season. A plan will also be required to address the long term surface water drainage issues.

Following a discussion between Councillors, it was **proposed** by Cllr. Kath Charters, seconded by Cllr. Anne Lloyd-Jones and **resolved** that the Clerk proceeds with organising and undertaking repair and maintenance work at the Cambrian Road Car Park.

Cl 179.  
11.2.26

**13. TO DISCUSS THE NEW PAY AND DISPLAY MACHINE INSTALLATION AT THE CAMBRIAN ROAD CAR PARK**

The Clerk introduced the item and explained the plan to site the new pay and display machine in a new location next to the ticket building. This would allow better weather protection for the machine and be cheaper and easier to obtain a mains electricity connection. Following a discussion between Councillors, it was **proposed** by Cllr. Matthew Cooling, seconded by Cllr. John Pughe and **resolved** to follow the Clerk's recommendation to relocate the new pay and display machine.

Cl 180.  
11.2.26

**14. CORRESPONDENCE REQUIRING A RESPONSE FROM THE COUNCIL**

One item of correspondence has been received, to be discussed in Item 17 of the Agenda.

Cl 181.  
11.2.26

**15. TO NOTE CORRESPONDENCE WHICH COUNCILLORS HAVE RECEIVED BY E-MAIL**

Menter Iaith Gwynedd – St David's Day Parade  
Gwynedd Council – Premeses Licence Application Layla's Lounge  
Gwynedd Council – Update regarding the Corbett Arms Hotel  
BBC News – Discovery of the first Asian Hornet nest in Wales  
Dyfi Biosphere – January Newsletter  
Play Wales – State of Play 2025  
Gwynedd Council – Management of the Promenade  
Planning Aid Wales – Training Update  
Llais – January Newsletter  
Taith – Local Transport Scheme  
Welsh Government – Local Resolution Protocol Workshop Update  
Cambrian Railway Partnership – Event Information

Cllr. Matthew Cooling expressed concern at the report of the first Asian Hornet nest being discovered in Wales and asked that the identification posters be put back up.

Cllr. Mark Kendall expressed support for the licence application and commented that businesses in Tywyn need to be supported.

*Correspondence noted.*

- Cl 182. **16. MOTION TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC IN ACCORDANCE WITH SECTION 2A OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**  
11.2.26 It was **proposed** by Cllr. Matthew Cooling, seconded by Cllr. John Pughe and **resolved** to exclude members of the press and public in accordance with section 2a of the Public Bodies (Admission to Meetings) Act 1960.
- Cl 183. **17. TO DISCUSS CORRESPONDENCE RECEIVED FROM A MEMBER OF THE PUBLIC**  
11.2.26 Following a discussion by Councillors, it was **proposed** by Cllr. Matthew Cooling, seconded by Cllr. Mark Kendall and **resolved** that the Clerk responds to the correspondence received.
- Cl 184. **18. TO RECEIVE THE YNYSYMAENGWYN TRUST REPORT AND DISCUSS MATTERS PERTAINING TO YNYSYMAENGWYN**  
11.2.26 The Clerk provided an update to the meeting, covering the meetings and ongoing discussions with the Council's solicitors, together with questions that have been asked but have not yet been answered.  
Following a discussion between Councillors, it was agreed that there will be a need for further meetings to be held in due course to discuss the actions taken to date and proposals for the way forward.

The meeting was closed at 8.58pm

The next Ordinary meeting of the Council is scheduled for Wednesday 11th March 2026 at 7.00pm.

**CADEIRYDD / CHAIR**